

# Shelton State Community College 1999

## Summer and Fall Semesters Schedule of Classes



For more information call  
Registration Hotline: (205) 391-2293  
Counseling Center: (205) 391-2232



Admission to Shelton State  
Community College

Shelton State Community College is an open admissions college. All students who have earned a high school diploma or GED are eligible for admission. In addition to an application for admission, students are required to supply the college with an official copy of their high school transcript or GED Certificate. Students with college work must submit an official copy of their transcript(s) from each college they have attended. Transient students, (visiting students), must submit a letter of transiency from their home institution stating the courses they will be allowed to take. A letter of transiency must be submitted to the college for each term in attendance at Shelton State.

Students may be conditionally admitted for one semester without the above information. However, students will not be allowed to register for math or English courses without documentation of prerequisites or the appropriate ASSET score. Please be prepared to provide this documentation at the time of registration. Official transcripts will not be released until the students admission's file is complete.

Admission of International Students

INTERNATIONAL STUDENTS MUST HAVE A COMPLETE FILE BY MAY 3 FOR THE SUMMER 1999 SEMESTER AND AUGUST 2 FOR THE FALL 1999 SEMESTER IN ORDER TO ATTEND SHELTON STATE COMMUNITY COLLEGE.

A COMPLETE FILE CONSISTS OF:

- 1) AN APPLICATION FOR ADMISSION,
- 2) A DOCUMENTED TOFEL SCORE OF 500,
- 3) FINANCIAL SUPPORT DOCUMENTATION, AND
- 4) A TRANSLATED COLLEGE OR HIGH SCHOOL TRANSCRIPT

INSTRUCTIONS FOR BEGINNING FRESHMEN  
FOR SUMMER AND FALL SEMESTERS

- A. Complete ASSET Placement Test or bring a copy of ACT/SAT scores to the Counseling Center. If you have an ACT/SAT exemption (see test policy below), bring a copy of your scores to Holly Sexton, the ASSET Coordinator, in the Counseling Center located on the first floor of the Martin Campus. After completing the test or sending your ACT/SAT scores, you will be assigned to a STAR day.
- 2. Complete An Application for Admission. If you are a high school graduate, have your school send an official copy of your transcript to The Office of Admissions, 9500 Old Greensboro Road, Tuscaloosa, AL 35405. If you have completed the GED Test, please bring a copy of your certificate and scores to the Office of Admissions on the Martin Campus.
- 3. Attend your assigned STAR day. You will receive your assignment for a STAR day when you take the ASSET Placement Test. It is very important that you attend your assigned STAR day and that you arrive on time. During this assigned time, you will be advised and registered for 1999 Summer or 1999 Fall Semester classes.
- 4. Pay your tuition. Payment is due on the day you register. Space in each STAR day session is limited. If you cannot attend your assigned session, you will need to call at least 3 days in advance to reserve a space in the next available session. Please call (205)391-2232. Students will not be permitted to attend a session without first reserving a space.

It is advisable to begin the admissions process as early as possible. To be assigned a STAR Day, a student should have completed the ASSET Placement Test or in the case of an ACT or SAT exemption, contacted the ASSET Coordinator in the Counseling Center on or before May 6 for the Summer 1999 Semester and on or before August 3 for the Fall 1999 Semester. Students beginning the application process after these dates will register during the regular registration times.

SHELTON STATE COMMUNITY COLLEGE

CREDIT HOURS	RESIDENT TUITION FOR SUMMER & FALL SEMESTERS 1999				NON-RESIDENT TUITION FOR SUMMER & FALL SEMESTERS 1999			
	TUITION	MAINTENANCE FEE	TECHNOLOGY FEE	TOTAL	TUITION	MAINTENANCE FEE	TECHNOLOGY FEE	TOTAL
1	\$48	\$2	\$2	\$52	\$96	\$2	\$2	\$100
2	\$96	\$4	\$4	\$104	\$192	\$4	\$4	\$200
3	\$144	\$6	\$6	\$156	\$288	\$6	\$6	\$300
4	\$192	\$8	\$8	\$208	\$384	\$8	\$8	\$400
5	\$240	\$10	\$10	\$260	\$480	\$10	\$10	\$500
6	\$288	\$12	\$12	\$312	\$576	\$12	\$12	\$600
7	\$336	\$14	\$14	\$364	\$672	\$14	\$14	\$700
8	\$384	\$16	\$16	\$416	\$768	\$16	\$16	\$800
9	\$432	\$18	\$18	\$468	\$864	\$18	\$18	\$900
10	\$480	\$20	\$20	\$520	\$960	\$20	\$20	\$1,000
11	\$528	\$22	\$22	\$572	\$1,056	\$22	\$22	\$1,100
12	\$576	\$24	\$24	\$624	\$1,152	\$24	\$24	\$1,200
13	\$624	\$26	\$26	\$676	\$1,248	\$26	\$26	\$1,300
14	\$672	\$28	\$28	\$728	\$1,344	\$28	\$28	\$1,400
15	\$720	\$30	\$30	\$780	\$1,440	\$30	\$30	\$1,500

21 hours or more REQUIRES a Dean's approval! APRIL 30 WILL BE REMOVED FROM THE REGISTRATION LIST BY MAY 15, 1999



## Shelton State Community College ASSET Placement Test

### ASSET Test Policy

All entering students registering for more than three hours of credit or registering for courses requiring competencies must take the ASSET Placement Test prior to registration. Placement test exemptions are given for students who have completed college level math or English courses, or students who have equivalent ACT/SAT scores. (See ACT/SAT Guide below)

### ACT/SAT Placement Guide

Students who have official ACT or SAT score reports on file with the Assessment Coordinator and who graduated within the last two years may be exempt from the ASSET Placement Test if they attain the following scores: 480 SAT Verbal and 526 SAT math or 20 ACT English and 20 ACT math. Any student scoring 20 or higher on the English portion of the ACT or 480 on the Verbal portion of the SAT is not required to take the writing skills or reading skills portion of the ASSET placement test and automatically qualifies for English 101. Any student scoring 20 or higher on the math portion of the ACT or 526 on the math portion of the SAT is exempt from the Numerical Skills portion of the placement test and automatically qualifies for Math 100. If a student wishes a higher math placement, he or she must take the appropriate portion of the ASSET placement test. The student should consult a counselor to determine the proper math test he or she should take.

It is the student's responsibility to have ACT/SAT scores on file with the ASSET coordinator and to receive a clearance slip prior to registration. The assessment coordinator is located in the Counseling Center on the first floor of the Martin Campus.

### TEST DATES for Summer and Fall Semester 1999

Please plan to arrive at least 10 minutes early!

The test will be held in Room 131 located near the Theater Department on the east side of the building.

Tuesday	February 23	9:00 a.m.	Tuesday	July 6	9:00 a.m.
Thursday	March 4	5:30 p.m.	Thursday	July 8	5:30 p.m.
Tuesday	March 16	9:00 a.m.	Tuesday	July 13	9:00 a.m.
Thursday	April 8	5:30 p.m.	Thursday	July 15	5:30 p.m.
Tuesday	April 13	9:00 a.m.	Tuesday	July 20	9:00 a.m.
Thursday	April 22	5:30 p.m.	Friday	July 23	1:00 p.m.
Tuesday	May 4	9:00 a.m.	Tuesday	July 27	9:00 a.m.
Thursday	May 6	5:30 p.m.	Thursday	July 29	5:30 p.m.
Tuesday	May 18	9:00 a.m.	Tuesday	August 3	9:00 a.m.
Monday	May 24	9:00 a.m.	Thursday	August 5	5:30 p.m.
Tuesday	May 25	1:00 p.m.	Tuesday	August 10	9:00 a.m.
Wednesday	May 26	9:00 a.m.	Thursday	August 12	2:00 p.m.
Thursday	May 27	9:00 a.m.	Monday	August 23	9:00 a.m.
Tuesday	June 1	9:00 a.m.	Tuesday	August 24	9:00 a.m.
Tuesday	June 15	9:00 a.m.	Wednesday	August 25	9:00 a.m.
Friday	June 18	1:00 p.m.	Thursday	August 26	9:00 a.m.
Tuesday	June 22	9:00 a.m.	Friday	August 27	9:00 a.m.
Thursday	June 24	5:30 p.m.			
Tuesday	June 29	9:00 a.m.			

**Important Notice\*\*\*\*\*** Students retaking the placement test will need to purchase an answer sheet from the Shelton State Bookstore between 8:00 a.m. - 5:00 p.m. The test administrator will not have the forms needed to retake the test. The cost of this form will be \$9.00 plus tax.

## HOW TO REGISTER SUMMER 1999

There will be several opportunities to register for classes for the Summer.

### 1. TELEPHONE REGISTRATION CALL - (205) 391-2900

Note: There will only be 5 telephone lines available. It may be difficult to phone in on the first day. Advising will not be available during your phone call. The operator will require your social security number, and the following information concerning the class or classes you wish to take: department symbol, course number, section number, (ENG 101 - 01, for example).

#### Dates and times for telephone registration

April 26	12:00 - 6:00 p.m.	April 27	3:00 - 6:00 p.m.
April 28	3:00 - 6:00 p.m.	April 29	3:00 - 6:00 p.m.

Telephone registration is for current, former, transient and transfer students. To phone register, new transient and transfer students must have an application for admission on file by **April 21**. A transient student is one who attends another college or university and is simply taking courses at Shelton State. A transfer student is one who has attended another college or university in the past but is now transferring credits to Shelton State Community College.

**TRANSIENT STUDENTS ARE NOT ELIGIBLE FOR FINANCIAL AID!!**  
**AFTER YOU REGISTER, YOU MAY PAY ON ANY BUSINESS DAY BETWEEN 8:00 A.M. AND 4:00 P.M.**

**TUITION MUST BE PAID BY 4:00 P.M. ON APRIL 30!!!**

Tuition may be paid by cash, check, VISA or MasterCard. THERE ARE NO DEFERMENTS. SCHEDULES OF STUDENTS NOT PAYING THEIR TUITION ON APRIL 30 WILL BE REMOVED FROM THE REGISTRATION DATABASE.

**FIRST DAY OF CLASS IS MAY 26!!!**

### 2. OPEN REGISTRATION

May 3 - 21

Atrium - Martin Campus

Students who know what they want to take and who are prepared to pay that day, may register for the Summer Semester in the Admissions Office May 3-21 between 9 a.m. and 4 p.m., Monday - Friday.

### 3. REGISTRATION

May 24

West Entrance - Martin Campus  
12 noon - 6 p.m.

**NOTE: TIME ASSIGNMENT CARDS WILL BE ISSUED BEGINNING AT 7:30 A.M. ON THE DAY OF REGISTRATION AT THE WEST ENTRANCE TO THE BUILDING**

All current and returning students should obtain a free student copy of their transcripts in the Admissions and Records Office in the atrium of the Martin Campus prior to registration. Students registering on May 24 should bring a student copy of their transcripts with them for advising purposes. Transfer and transient students should also bring student copies of all previous college work to registration for advising purposes.

All students who are planning to attend Shelton State Community College during the Summer Semester must have an application on file by **May 20, 1999**. After this date, students should plan on bringing their applications with them when they register.

**CLASSES BEGIN MAY 26.**

**IT IS VITAL THAT YOU ATTEND THE FIRST DAY OF CLASS TO DETERMINE IF YOU ARE IN THE CORRECT CLASS AND TO MAKE SURE THE CLASS IS NOT CANCELED.**

Payment must be made at the time of registration.

Tuition may be paid by cash, check, VISA or MasterCard. THERE ARE NO DEFERMENTS. SCHEDULES OF STUDENTS NOT PAYING THEIR TUITION ON MAY 24 WILL BE REMOVED FROM THE REGISTRATION DATABASE.

### 4. DROP/ADD AND LATE REGISTRATION

Atrium - Martin Campus

May 25	10 a.m. - 1 p.m. (No classes meet on this day)
May 26	10 a.m. - 1 p.m. and 4:30 - 6 p.m.
May 27	10 a.m. - 1 p.m. and 4:30 - 6 p.m.

**PLEASE REPORT TO DROP/ADD AT THE ABOVE TIMES IF YOUR CLASS IS CANCELED.**

After May 27, you may drop classes but you may not add; this includes changing the time of the same class, changing from audit to credit or credit to audit. There will be no registration for full-term classes after May 27.

There will be a \$25.00 late fee charged for persons registering during late registration.

### 5. FIRST SPLIT-TERM REGISTRATION.....May 24

12 noon - 6 p.m.

**CLASSES BEGIN MAY 26.**

Drop/Add and Late Registration

May 25	10 a.m. - 1 p.m. (No classes)
May 26	10 a.m. - 1 p.m. and 4:30 - 6 p.m.
May 27	10 a.m. - 1 p.m. and 4:30 - 6 p.m.

### 6. SECOND SPLIT-TERM REGISTRATION.....June 30

9 a.m. - 4 p.m.

**SECOND SPLIT-TERM CLASSES BEGIN JULY 1.**

June 30 is the official registration day; however, registration may be completed any business day, 9 a.m. to 4 p.m., between May 31 and June 30. Payment must be made at the time of registration.

**Drop/Add and Late Registration**

July 1	9 a.m. - 4 p.m.
July 2	9 a.m. - 4 p.m.

**TUITION MUST BE PAID AT THE TIME OF REGISTRATION.**



## Summer 1999 Calendar of Events

### Full Term

Telephone Registration .....	April 26, 27, 28, 29
Payment Due for Telephone Registration .....	April 30
Open Registration .....	May 3 - May 21
Registration .....	May 24
Faculty Duty Day (no classes) .....	May 25
Late Registration - Drop/Add .....	May 25, 26, 27
First Day of Class .....	May 26
Last Day to Drop Without Grade Assignment .....	June 22
Independence Day (school closed) .....	July 5
Last Day of Class .....	August 4
Finals .....	August 5, 6, 7

### First Split Term

Registration .....	May 24
Duty Day .....	May 25
First Day of Class .....	May 26
Late Registration - Drop/Add .....	May 26, 27
Last Day to Drop Without Grade Assignment .....	June 8
Last Day of Class .....	June 29
Finals .....	June 30

### Second Split Term

Registration .....	June 30
First Day of Class .....	July 1
Late Registration - Drop/Add .....	July 1, 2
Independence Day (school closed) .....	July 5
Last Day to Drop Without Grade Assignment .....	July 15
Last Day of Class .....	August 5
Finals .....	August 6

## Steps for Telephone Registration

1. A transfer or transient student who has never attended Shelton State Community College must submit an application for admission by **April 21**. Applications are available in the Admissions Office on the Martin Campus and on the Fredd Campus.
2. A current or returning student need not submit an application for admission if he or she has attended classes at Shelton any semester since 1989. Otherwise, the student should update an application by **April 21**.
3. A student should determine the courses(s) he or she needs to take by consulting the curriculum in the catalog and the time preferred to take the courses(s) by consulting the Summer 1999 Shelton State Class Schedule.
4. Once the courses(s) the student wishes to take and the time he or she wishes to take them have been determined, the student should call **(205) 391-2900** during the dates and times listed above and give the operator his or her Social Security Number and the course(s) he or she wish to take. If a course happens to be closed or canceled, the operator will provide alternative selections if possible.
5. If the student wishes to make a schedule change after registration has been completed, he or she may do so within the times listed for telephone registration. A drop/add fee of \$1.00 will be charged for each transaction.
6. Once the student has registered by telephone, tuition may be paid on any business day between 8 a.m. and 4 p.m. on or before **April 30** in the Business Office on the Martin Campus. If the student wishes to pay by Visa or MasterCard, he or she may call **(205) 391-2335** or **(205) 391-2991** between 8 a.m. and 4 p.m. before **April 30**. If the student is receiving financial aid or a scholarship, he or she must report to the Financial Aid Office to clear the student account before reporting to the cashier's office. Shelton State does not bill the student for tuition. If complete tuition payment is not made by April 30, the student's schedule will be removed from the registration database.
7. Classes begin **May 26, 1999**. Parking decals may be obtained in the Security Office on the Martin Campus during the first week of class.

## SUMMER 1999 SEMESTER REFUND SCHEDULE AND POLICY

### DROPPING CLASSES

Students will receive a 100% refund for classes dropped during the drop/add period if they still have a class or classes remaining for the same term. After the drop/add period no refund will be given except for total withdrawal.

### DROP/ ADD DATES

Full term - May 25, 1999 to May 27, 1999

First split - May 25, 1999 to May 27, 1999

Second split - June 30, 1999 to July 2, 1999

### WITHDRAWAL FROM SCHOOL

**In order to receive a 100% refund for total withdrawal from school, students must withdraw:**

Before May 26, 1999 for full-term classes.

Before May 26, 1999 for first-split term classes.

Before July 1, 1999 for second-split term classes.

### **FULL TERM starts May 26, 1999 ends Aug. 4, 1999**

On or before May 25, 1999 .....	100%
May 26 - June 1, 1999 .....	75%
June 2 - June 8, 1999 .....	50%
June 9 - June 15, 1999 .....	25%
<b>After June 15, 1999 .....</b>	<b>NO REFUND</b>

### **FIRST SPLIT TERM starts May 26, 1999 ends June 29, 1999**

On or before May 25, 1999 .....	100%
May 26 - May 28, 1999 .....	75%
May 31 - June 2, 1999 .....	50%
June 3 - June 7, 1999 .....	25%
<b>After June 7, 1999 .....</b>	<b>NO REFUND</b>

### **SECOND SPLIT TERM starts July 1, 1999 ends Aug. 5, 1999**

On or before June 30, 1999 .....	100%
July 1 - July 6, 1999 .....	75%
July 7 - July 9, 1999 .....	50%
July 12 - July 14, 1999 .....	25%
<b>After July 14, 1999 .....</b>	<b>NO REFUND</b>

**\*NOTE SHELTON STATE DOES NOT GIVE CASH REFUNDS.** Refund checks are mailed from the Business Office. Students requesting refunds for complete withdrawals on or after the first scheduled day listed on the college calendar for that term will be charged a 5% administrative fee. In order for refunds to be processed, students must go through the Admissions Office to complete a drop slip. Student must then take the drop slip to the Cashier's office and complete a refund request. **There is a \$1.00 charge for dropping a class or classes unless the class is canceled or the student withdraws from school. This fee must be paid at the time the refund is requested.**

## KEY

<b>BarDept</b> .....Barbering Department	<b>R</b> .....Thursday Only
<b>CosDept</b> ...Cosmetology Department	<b>T</b> .....Tuesday Only
<b>DTW</b> .....	<b>TBA</b> .....To Be Announced
"Diesel, Truck Driving, Welding Bldg"	<b>TR</b> ....."Tuesday, Thursday"
<b>F</b> .....Friday Only	<b>UA</b> .....University of Alabama
<b>M</b> .....Monday Only	<b>VA</b> .....Veterans Hospital
<b>MW</b> ....."Monday, Wednesday"	<b>VPLC</b> ..Victor Poole Learning Center
<b>MWF</b> .. "Monday, Wednesday, Friday"	<b>W</b> .....Wednesday Only



1999 SUMMER  
SCHEDULE OF CLASSES

COURSE NUMBER	SECTITLE	DAY	TIME	CHS	CAMPUS	ROOM	INSTRUCTOR
<b>ADULT BASIC EDUCATION</b>							
ABE 098	01 GED Preparation	MTWRF	8:00am-12:00p	0	Martin	1205	Stanley
<b>AIR CONDITIONING &amp; REFRIGERATION</b>							
ACR 192	01 (HVAC Apprenticeship)	TBA	TBA	3	Martin	1403	Logan
ACR 181	50 Special Topics	M	6:00p-8:00p	3	Martin	TBA	Logan
<b>ART</b>							
ART 100	01 Art Appreciation	TR	8:00a-10:00a	3	Martin	2455	Staff
<b>Second Split Term</b>							
ART 173	70 Photography I	MTWR	8:00a-12:00p	3	Martin	1833	Staff
ART 174	70 Photography II	MTWR	8:00a-12:00p	3	Martin	1833	Staff
<b>ASTRONOMY</b>							
AST 200	50 Observational Astronomy	M	8:00p-10:00p	1	Martin	2313	Albritton
AST 200	51 Observational Astronomy	T	8:00p-10:00p	1	Martin	2313	Albritton
AST 200	52 Observational Astronomy	W	8:00p-10:00p	1	Martin	2313	Albritton
AST 220	01 Introduction to Astronomy	TR	8:00a-10:00a	3	Martin	2313	Albritton
AST 220	02 Introduction to Astronomy	MW	3:00p-5:00p	3	Martin	2313	Albritton
AST 220	50 Introduction to Astronomy	MW	5:30p-7:30p	3	Martin	2313	Albritton
<b>AUTO BODY REPAIR</b>							
ABR 155	01 Automotive Mig Welding	MWF	8:00a-11:00a	3	Fredd	302	Staff
ABR 156	01 Auto Cutting & Welding	MWF	11:30a-2:30a	3	Fredd	302	Staff
ABR 251	01 Color Adjustments	TR	8:00a-12:30p	3	Fredd	302	Staff
<b>AUTOMOTIVE TECHNOLOGY</b>							
AUM 121	60 Braking Systems (5/26/99 thru 6/29/99)	MTWRF	8:00a-11:45a	3	Freed	300	Handley
AUM 122	70 "Steering, Suspension & Alignment (7/1/99 thru 8/5/99)"	MTWRF	8:00a-11:45a	3	Fredd	300	Handley
AUM 131	60 Powertrain Fundamentals (5/26/99 thru 6/29/99)	MTWRF	12:00n-3:45p	3	Freed	300	Handley
AUM 181	01 Special Topics	TBA	TBA	3	Fredd	300	Handley
AUM 192	01 Co-op	TBA	TBA	3	Fredd	300	Handley
AUM 222	70 Manual Transmission/Transaxle (7/1/99 thru 8/5/99)	MTWRF	12:00p-3:45p	3	Fredd	300	Handley
AUM 281	01 Special Topics	TBA	TBA	3	Fredd	300	Handley
<b>BARBERING</b>							
BAR 110	01 Orientation to Barbering	M	8:00a-12:30p	3	Martin	2409	Love
BAR 111	01 Science of Barbering	W	8:00a-5:00p	3	Martin	2409	Love
BAR 112	01 Bacteriology & Sanitation	M	8:00a-12:30p	3	Martin	2409	Love
BAR 113	01 "Barber-Styling Lab (M=12:30p-4:00p, T=8:00a-4:30p)"	MT		3	Martin	BarDept	Love
BAR 114	01 Advanced Barber-Styling Lab	T	8:00a-4:30p	3	Martin	BarDept	Love
BAR 115	01 "Hair Cutting Basics (W=8:00a-5:00p, R=8:00a-12:30p)"	WR		4	Martin	BarDept	Love
BAR 132	01 Hair Styling & Design	R	8:00a-4:30p	3	Martin	2409	Love
BAR 140	01 Practicum	TBA	TBA	2	Martin	BarDept	Love
<b>BIOLOGY</b>							
BIO 101	01 Intro to Biology I For Non-Majors lab M 10-1p rm 2213	MWF	8:30a-9:45a	4	Martin	2213	Anderson-Cole
BIO 101	02 Intro to Biology I For Non-Majors lab T 12:30-3:30p rm 2213	TR	10:15a-12:15p	4	Martin	2213	Anderson-Cole
BIO 101	50 Intro to Biology I For Non-Majors lab M 7:30-10:30p rm 2213	MW	5:30p-7:30p	4	Martin	2213	Anderson-Cole
BIO 102	01 Introduction to Biology II lab T 12:30-3:30p rm 2210	TR	10:15a-12:15p	4	Martin	2210	Haynes
BIO 103	01 Principles of Biology I lab M 12:30-3:30p rm 2211	MWF	8:30a-9:45a	4	Martin	2211	Haynes
BIO 103	02 Principles of Biology I lab T 12:30-3:30p rm 2211	TR	10:15a-12:15p	4	Martin	2211	Staff
BIO 103	50 Principles of Biology I lab M 7:30p-10:30p rm 2211	MW	5:30p-7:30p	4	Martin	2211	Aaron
BIO 104	50 Principles of Biology II lab M 7:30p-10:30p rm 2210	TR	5:30p-7:30p	4	Martin	2210	Haynes
BIO 201	01 Human Anatomy & Physiology I lab M 10-1p rm 2301	MWF	8:30a-9:45a	4	Martin	2301	Brenizer
BIO 201	02 Human Anatomy & Physiology I lab R 12:30-3:30p rm 2301	TR	8:00a-10:00a	4	Martin	2301	Aaron
BIO 201	03 Human Anatomy & Physiology I lab T 12:30-3:30p rm 2301	TR	10:15a-12:15p	4	Martin	2301	Brenizer
BIO 201	50 Human Anatomy & Physiology I lab M 7:30p-10:30p rm 2301	MW	5:30p-7:30p	4	Martin	2301	Brenizer
BIO 202	01 Human Anatomy & Physiology II lab M 10-1p rm 2307	MWF	8:30a-9:45a	4	Martin	2307	Cooper
BIO 202	02 Human Anatomy & Physiology II lab T 12:30-3:30p rm 2307	TR	10:15a-12:15p	4	Martin	2307	Cooper
BIO 202	50 Human Anatomy & Physiology II lab T 7:30-10:30p rm 2307	TR	5:30p-7:30p	4	Martin	2307	Cooper
BIO 220	01 General Microbiology /lecture & lab	TR	8:00a-12:30p	4	Martin	2202	Blethen
BIO 220	02 General Microbiology /lecture & lab	MW	10:00a-2:30p	4	Martin	2202	Blethen
BIO 220	50 General Microbiology /lecture & lab	MW	5:30p-10:00p	4	Martin	2202	Blethen
<b>BUSINESS</b>							
BUS 210	01 Introduction to Accounting	TR	10:15a-12:45p	4	Martin	2253	Sellers
BUS 210	02 Introduction to Accounting	MWF	10:15a-11:55a	4	Martin	2355	Sellers
BUS 210	03 Introduction to Accounting	TR	1:00p-3:30p	4	Martin	2253	Sellers
BUS 263	01 Legal/Soc. Environment of Business	TR	8:00a-10:00a	3	Martin	2216	Staff
BUS 275	01 Principles of Management	TR	10:15a-12:15p	3	Martin	2216	Austin
BUS 285	01 Principles of Marketing	TR	12:45p-2:45p	3	Martin	2216	Austin

SUMMER 1999  
FINAL EXAM SCHEDULE

<u>FULL TERM</u>		<u>EXAM DAY &amp; TIME</u>	
MWF CLASSES			
8:30a .....	R	August 5	8-10a
10:15a .....	F	August 6	10:15-12:15p
12:30p .....	R	August 5	12:30-2:30p
2:30p .....	F	August 6	2:30-4:30p
TR CLASSES			
8a .....	F	August 6	8-10am
10:15a .....	R	August 5	10:15-12:15p
12:30p .....	F	August 6	12:30-2:30p
2:45p .....	R	August 5	2:45-4:45p
<u>FIRST SPLIT TERM</u>			
8a .....	W	June 30	8-10a
10:15a.....	W	June 30	10:15-12:15p
12:30p.....	W	June 30	12:30-2:30p
2:45p.....	W	June 30	2:45p-4:45p
<u>SECOND SPLIT TERM</u>			
8a.....	F	August 6	8-10a
10:15a.....	F	August 6	10:15-12:15p
12:30p.....	F	August 6	12:30-2:30p
2:45p.....	F	August 6	2:45p-4:45p
<u>EVENING CLASSES</u>			
MW			
5:30p.....	F	August 6	5:30-7:30p
7:45p.....	F	August 6	7:45-9:45p
TR .....			
5:10p.....	R	August 5	5:10-7:10p
5:30p.....	R	August 5	5:30-7:30p
7:45p.....	R	August 5	7:45-9:45p

COURSE NUMBER	SECTITLE	DAY	TIME	CHS	CAMPUS	ROOM	INSTRUCTOR
BUS 210	50 Introduction to Accounting	TR	5:30p-8:00p	4	Martin	2355	Staff
BUS 210	51 Introduction to Accounting	TR	5:30p-8:00p	4	Martin	2354	Staff
<b>First Split Term</b>							
BUS 210	60 Introduction to Accounting	MTWR	12:30p-3:00p	4	Martin	2355	Sellers
BUS 260	60 Statistical Analysis Data	MTWR	8:00a-10:00a	3	Martin	2354	Staff
BUS 260	61 Statistical Analysis Data	MTWR	10:15a-12:15p	3	Martin	2354	Staff
BUS 260	62 Statistical Analysis Data	MTWR	12:30p-2:30p	3	Martin	2354	Staff
<b>Second Split Term</b>							
BUS 210	70 Introduction to Accounting	MTWR	12:30p-3:00p	4	Martin	2355	Sellers
BUS 260	70 Statistical Analysis Data	MTWR	8:00a-10:00a	3	Martin	2354	Staff
BUS 260	71 Statistical Analysis Data	MTWR	10:15a-12:15a	3	Martin	2354	Staff
BUS 272	70 Business Statistics II	MTWR	12:30p-2:30p	3	Martin	2354	Staff
<b>CARPENTRY</b>							
CAR 112	01 Floor & Wall Systems Theory	MTR	4:30p-5:30p	3	Fredd	602	Sanders
CAR 113	50 Floor & Wall Systems Lab	MTR	5:30p-8:30p	3	Fredd	602	Sanders
CAR 121	01 Intro to Blue Print Reading	R	9:00a-12:00p	3	Fredd	602	Sanders
CAR 122	01 "Concrete Forming Theory MTR=12-1p, W=12-1p"	MTWR		3	Fredd	602	Sanders
CAR 123	01 Concrete Forming Lab	MTW	1:00p-4:00p	3	Fredd	602	Sanders
<b>CHEMISTRY</b>							
CHM 104	01 Introduction to Inorganic Chemistry lab TR 12:15-2:15p rm 2316	TR	10:15a-12:15p	4	Martin	2316	Saylor
CHM 111	01 College Chemistry I lab TR 12:15-2:15p rm 2313	TR	10:15a-12:15p	4	Martin	2313	Albritton
CHM 222	01 Organic Chemistry II lab T 5:00-8:00p rm 2316	TR	3:00p-5:00p	4	Martin	2316	Saylor
<b>First Split Term</b>							
CHM 104	60 Introduction to Inorganic Chemistry lab MWF 9:45-12n rm 2316	MTWRF	8:00a-9:30a	4	Martin	2316	Saylor
<b>Second Split Term</b>							
CHM 105	70 Introduction to Organic Chemistry lab MWF 9:45-12n rm 2316	MTWRF	8:00p-9:30p	4	Martin	2316	Saylor
<b>CHILD DEVELOPMENT</b>							
CHD-104	50 Methods/Materials For Teaching Young Children	M	5:30p-8:45p	3	Martin	2214	Staff
CHD 205	50 Program Planning For Young Children	T	5:30p-8:45p	3	Martin	2214	Staff
CHD 209	50 Infant & Toddler Education Program	R	5:30p-8:45p	3	Martin	2214	Edwards

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COURSE NUMBER	SEC TITLE	DAY	TIME	CHS CAMPUS ROOM	INSTRUCTOR
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COMMERCIAL FOOD SERVICES

CFS 199	01 Healthy Cooking	TR	12:00p-1:00p	1 Martin 1251	Wilkins
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COMPUTERIZED NUMERICAL CONTROL

CNC 215	01 Quality Control & Assurance	MTWR	12:00p-2:30p	3 Martin 1301	Fair
CNC 217	01 Tooling & Machining Data	F	8:00a-12:30p	3 Martin 1301	Fair
CNC 218	01 Programming & Set-up for EDM	MTWR	8:00a-11:30a	6 Martin 1301	Fair

COMPUTER SCIENCE

CIS 140	01 Basic Web Page Development	MWF	10:00a-11:15a	3 Fredd 110	Moore
CIS 145	01 Advanced Web Page Development	TR	8:00a-10:00a	3 Fredd 110	Moore
CIS 146	01 Microcomputer Applications	MW	8:00a-10:00a	3 Martin 2361	Staff
CIS 146	02 Microcomputer Applications	TR	8:00a-10:00a	3 Martin 2361	Staff
CIS 146	03 Microcomputer Applications	MW	10:15a-12:15p	3 Martin 2361	Staff
CIS 146	04 Microcomputer Applications	TR	10:15a-12:15p	3 Martin 2361	Staff
CIS 146	05 Microcomputer Applications	F	8:00a-12:15p	3 Martin 2361	Staff
CIS 146	50 Microcomputer Applications	W	5:30p-9:30p	3 Martin 2361	Staff
CIS 146	51 Microcomputer Applications	T	5:30p-9:30p	3 Martin 2361	Staff
CIS 150	01 Graphics for the WWW	TR	10:30a-12:30p	3 Fredd 110	Moore
CIS 191	01 Introduction to Computer Prog.	MW	1:00p-3:00p	3 Martin 2361	Staff
CIS 193	01 Introduction to Computer Prog. Lab	F	1:00p-3:00p	1 Martin 2361	Staff
CIS 196	01 Commercial Software Appl./Corel Suite 7	MW	8:00a-10:00a	3 Martin 2262	Black
CIS 196	02 Comm. Software Appl./Adv. Corel Suite 7	MW	10:15a-12:15p	3 Martin 2262	Black
CIS 196	03 Comm. Software Appl./Microsoft Word	MW	3:00p-5:00p	3 Martin 2262	Strong
CIS 196	04 Comm. Software Appl./DeskTop Publ./PageMaker	F	8:00a-11:00a	3 Martin 2262	Staff
CIS 196	05 Comm. Software Appl./Excel/PowerPoint/Access	TR	3:00p-5:00p	3 Martin 2262	Lewis
CIS 196	50 Comm. Software Appl./Microsoft Word	MW	5:30p-7:30p	3 Martin 2262	Staff
CIS 204	01 Intro to the Information Highway	MWF	8:30a-9:45a	3 Fredd 110	Moore
CIS 231	01 FORTRAN Programming	MW	8:00a-10:00a	3 Martin 2362	Staff
CIS 251	50 C Programming	R	5:30p-9:30p	3 Martin 2362	Staff
CIS 261	50 Cobol Programming	M	5:30p-9:30p	3 Martin 2362	Staff
CIS 286	01 Computerized Manag Information	TR	1:00p-3:00p	3 Martin 2361	Staff
CIS 286	50 Computerized Manag Information	M	5:30p-9:30p	3 Martin 2361	Staff
CIS 299	01 Directed Studies/Computer Science	TBA	TBA	3 Martin	Osmore

First Split Term

CIS 146	60 Microcomputer Applications	MTWR	3:15p-5:15p	3 Martin 2361	Staff
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Second Split Term

CIS 146	70 Microcomputer Applications	MTWR	3:15p-5:15p	3 Martin 2361	Staff
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COSMETOLOGY

COS 111	01 Science & Art of Cosmetology	M	8:00a-12:30p	3 Martin 2413	Watts
COS 112	01 Science & Art	MTRF		3 Martin 2413	Staff
	Lab M=12:30p-4:00p, T=8:00a-9:00a, R=11:00a-4:00p, F=8:00a-12:00n				
COS 114	01 Chemical Methodology	TWF		3 Martin CosDep	Marlow
	Lab T=9:00a-4:00p, W=8:00a-11:00a, F=8:00a-12:00n				
COS 121	01 Colorimetry	MT		3 Martin 2414	Nix
	M=12:30p-4:00p, T=8:00a-9:00a				
COS 122	01 Colorimetry Application	WR		3 Martin CosDep	Staff
	W=11:00a-4:00p, R=8:00a-4:00p				
COS 125	01 Career & Personal Development	WR		3 Martin 2413	Nix
	W=10:00a-4:00p, R=8:00a-11:00a				
COS 131	01 Esthetics	MT		3 Martin 2413	Watts
	M=12:30p-4:00p, T=8:00a-9:00a				
COS 132	01 Esthetics Application	MRF		3 Martin CosDep	Staff
	M=8:00a-12:30p, R=11:00a-4:00p, F=8:00a-12:00n				
COS 133	01 Salon Management Tech.	WR		3 Martin 2414	Staff
	W=10:00a-4:00p, R=8:00a-11:00a				
COS 141	01 Applied Chemistry	M	8:00a-12:30p	3 Martin 2414	Nix
COS 143	01 Hair Design	TW		3 Martin 2413	Watts
	T=9:00a-4:00p, W=8:00a-10:00a				
COS 158	01 Employability Skills	M	8:00a-12:30p	3 Martin CosDep	Marlow
COS 164	01 Facial Machine	TBA	TBA	3 Martin CosDep	Staff
COS 165	01 Related Subject-Esthetics	TBA	TBA	3 Martin CosDep	Staff
COS 166	01 Color Psychology	TBA	TBA	3 Martin CosDep	Staff
COS 167	01 State Board Review	MTW		3 Martin CosDep	Staff
	M=12:30-4:00p, T=8:00-4:00p W=8:00-10:00p				
COS 182	01 Special Topics	WR		3 Martin 2413	Watts
	W=10:00a-4:00p, R=8:00a-11:00a				
COS 191	01 Co-op	TBA	TBA	3 Martin CosDep	Staff

COSMETOLOGY INSTRUCTOR TRAINING

CIT 211	01 Teaching & Curriculum Development	TBA	TBA	3 Martin CosDep	Staff
CIT 212	01 Teacher Mentorship	TBA	TBA	3 Martin CosDep	Staff
CIT 213	01 Lesson Plan Development	TBA	TBA	3 Martin CosDep	Staff

DIESEL

DEM 126	01 Advanced Engine Analysis	MTWR	12:30p-2:45p	3 Martin DTW	Speights
DEM 136	01 Electrical Systems	MTWRF	10:00a-11:50a	3 Martin DTW	Speights
DEM 145	01 Electrical Schematics & Symbols	MTWRF	8:00a-9:50a	3 Martin DTW	Speights
DEM 190	01 Selected Topics	MTWRF	8:00a-9:50a	3 Martin DTW	Speights
DEM 191	01 Special Projects in Diesel Mechanics	MTWRF	10:00a-11:50a	3 Martin DTW	Speights
DEM 192	01 Co-op Elective	MTWR	12:30p-2:45p	3 Martin DTW	Speights

DRAFTING

DDT 113	01 Introduction to CAD	MTWR	12:30p-2:15p	3 Martin 1312	Stringfellow
DDT 123	01 Intermediate CAD	MTWR	12:30p-2:15p	3 Martin 1312	Stringfellow
DDT 231	01 Advanced CAD (AME)	MTWR	12:30p-2:15p	3 Martin 1312	Stringfellow

First Split Term

DDT 132	60 Architectural Drafting	MTWRF	8:00a-11:30a	3 Martin 1311	Stringfellow
	(5/26/99 thru 6/29/99)				

Second Split Term

DDT 213	70 "Civil Drafting, Plat Maps	MTWRF	8:00a-11:30a	3 Martin 1311	Stringfellow
	(7/1/99 thru 8/5/99)"				

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COURSE NUMBER	SEC TITLE	DAY	TIME	CHS CAMPUS ROOM	INSTRUCTOR
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ECONOMICS

ECO 231	01 Principles of Economics I	F	8:00a-12:15p	3 Martin 2254	Staff
ECO 231	50 Principles of Economics I	T	5:30p-9:30p	3 Martin 2353	Staff
ECO 232	50 Principles of Economics II	R	5:30p-9:30p	3 Martin 2353	Staff

First Split Term

ECO 231	60 Principles of Economics I	MTWR	8:00a-10:00a	3 Martin 2353	Aldridge
ECO 231	61 Principles of Economics I	MTWR	10:15a-12:15p	3 Martin 2353	Aldridge
ECO 232	60 Principles of Economics II	MTWR	8:00a-10:00a	3 Martin 2354	Staff
ECO 232	61 Principles of Economics II	MTWR	12:30p-2:30p	3 Martin 2354	Staff

Second Split Term

ECO 231	70 Principles of Economics I	MTWR	10:15p-12:15p	3 Martin 2410	Staff
ECO 232	70 Principles of Economics II	MTWR	8:00a-10:00a	3 Martin 2353	Aldridge
ECO 232	71 Principles of Economics II	MTWR	10:15p-12:15p	3 Martin 2353	Aldridge

ENGINEERING

EGR 125	01 Modern Graphics for Engineers	MTWR	12:30p-2:15p	3 Martin 1312	Stringfellow
EGR 156	01 Computer Methods for Engineers	MW	8:00a-10:00a	3 Martin 2362	Staff

ELECTRICAL TECHNOLOGY

ELT 194	01 Co-op	TBA	TBA	3 Martin TBA	Staff
ELT 221	01 Electronics for Electricians I	MWF	1:00p-2:30p	3 Martin 1113	Quimby
ELT 231	01 Programmable Controls I	MWF	11:00a-12:30p	3 Martin 1113	Quimby
ELT 232	01 Programmable Controls II	MWF	11:00a-12:30p	3 Martin 1113	Quimby
ELT 242	01 Journeyman-Master Prep Exam	MWF	1:00p-2:30p	3 Martin 1113	Staff
ELT 244	01 Conduit Bending & Installation	MTWRF	1:00p-2:30p	3 Martin 1113	Quimby

First Split Term

ELT 101	60 DC Principals of Electricity	MTWRF	8:00a-2:30p	3 Martin 1113	Freeman
	(5/26/99 thru 6/29/99)				
ELT 106	60 DC Principals of Electricity II	MTWRF	8:00a-2:30p	3 Martin 1113	Freeman
	(5/26/99 thru 6/29/99)				
ELT 211	60 Motor Control I	MTWRF	8:00a-10:50a	3 Martin 1113	Quimby
	(5/26/99 thru 6/29/99)				

Second Split Term

ELT 102	70 AC Principles of Electricity	MTWRF	8:00a-2:30p	3 Martin 1112	Freeman
	(7/1/99 thru 8/5/99)				
ELT 105	70 AC Principles of Electricity II	MTWRF	8:00a-2:30p	3 Martin 1112	Freeman
ELT 212	70 Motor Control II	MTWRF	8:00a-10:50a	3 Martin 1112	Quimby
	(7/1/99 thru 8/5/99)				

ENGLISH

ENG 092	01 Basic English II	MWF	10:15a-11:55a	4 Martin 2904	Turner
ENG 092	50 Basic English II	MW	7:45p-10:15p	4 Martin 2904	Staff
ENG 093	01 Basic English III	MWF	10:15a-11:55a	4 Martin 2902	Bennett
ENG 093	50 Basic English III	MW	7:45p-10:15p	4 Martin 2902	Staff
ENG 100	01 Technical Communications	TR	8:00a-10:00a	3 Martin 2902	Bennett
ENG 101	01 English Composition I	TR	8:00a-10:00a	3 Martin 2363	Johnson
	computer assisted instruction				
ENG 101	02 English Composition I	MWF	8:30a-9:45a	3 Martin 2902	Dice
ENG 101	03 English Composition I	TR	10:15a-12:15p	3 Martin 2904	Johnson
ENG 101	04 English Composition I	MWF	10:15a-11:30a	3 Martin 2903	Dice
ENG 101	50 English Composition I	MW	5:30p-7:30p	3 Martin 2902	Dice
ENG 101	51 English Composition I	MW	5:30p-7:30p	3 Martin 2904	Staff
ENG 102	01 English Composition II	TR	8:00a-10:00a	3 Martin 2904	Staff
ENG 102	02 English Composition II	TR	8:00a-10:00a	3 Martin 2903	Dice
ENG 102	03 English Composition II	MWF	10:15a-11:30a	3 Martin 2826	Davis
ENG 102	04 English Composition II	TR	10:15a-12:15p	3 Martin 2902	Davis
ENG 102	50 English Composition II	TR	5:30p-7:30p	3 Martin TBA	Staff
ENG 251	01 American Literature I	MWF	8:30a-9:45a	3 Martin 2826	Davis
ENG 251	02 American Literature I/International Stud	MWF	8:30a-9:45a	3 Martin 2831	Sandy
ENG 251	03 American Literature I/International Stud	TR	10:15a-12:15p	3 Martin 2831	Sandy
ENG 251	50 American Literature I	TR	7:45p-9:45p	3 Martin 2831	Johnson
ENG 252	01 American Literature II	TR	8:00a-10:00a	3 Martin 2826	Davis
ENG 252	02 American Literature II/International Stud	TR	8:00a-10:00a	3 Martin 2831	Sandy
ENG 252	03 American Literature II/International Stud	MWF	10:15a-11:45a	3 Martin 2830	Sandy
ENG 262	01 English Literature II	TR	10:15a-12:15p	3 Martin 2830	Jolly

First Split Term

ENG 101	60 English Composition I	MTWR	10:15a-12:15p	3 Martin 2832	Freeman
ENG 102	60 English Composition II	MTWR	8:00a-10:00a	3 Martin 2832	Freeman
ENG 251	60 American Literature I	MTWR	12:30p-2:30p	3 Martin 2832	Staff
ENG 252	60 American Literature II	MTWR	5:30p-7:30p	3 Martin 2832	Johnson
ENG 261	60 English Literature I	MTWR	8:00a-10:00a	3 Martin 2830	Gregory

Second Split Term

ENG 101	70 English Composition I	MTWR	10:15a-12:15p	3 Martin 2832	Freeman
ENG 102	70 English Composition II	MTWR	8:00a-10:00a	3 Martin 2832	Freeman
ENG 252	70 American Literature II	MTWR	12:30p2:30p	3 Martin 2832	Deck
ENG 262	70 English Literature II	MTWR	8:00a-10:00a	3 Martin 2830	Gregory
ENG 271	70 World Literature I	MTWR	5:30p-7:30p	3 Martin 2832	Deck

GEOGRAPHY

GEO 100	01 World Regional Geography	TR	8:00a-10:00a	3 Martin 2210	Staff
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GERONTOLOGICAL SERVICES

GRS 110	50 Introduction to Gerontology	W	7:00p-8:15p	3 Fredd 115	Hill
GRS 111	50 Health & Aging	W	7:00p-8:15p	3 Fredd 115	Hill
GRS 112	50 Aging & Society	W	7:00p-8:15p	3 Fredd 115	Hill
GRS 113	50 Social Casework	W	7:00p-8:15p	3 Fredd 115	Hill
GRS 121	50 Fieldwork	W	7:00p-8:15p	3 Fredd 115	Hill

GRAPHIC & PRINTING COMMUNICATIONS

GPC 126	01 Typesetting Fundamentals	MTW	12:00p-3:30p	3 Fredd 501	Freed
GPC 141	01 Bindery	MTW	8:00a-11:30p	3 Fredd 501	Freed
GPC 150	01 Basic Printing & Press Operations	MTWR		6 Fredd 501	Freed
	MTWR=8-11:30a R=12p-4p				
GPC 152	01 Advanced Printing & Press Operations	MTWR		6 Fredd 501	Freed
	MTW=12p-3:30p R=8-12p & 12:30-4p				
GPC 160	01 Portfolio	MTW	8:00a-11:30a	3 Fredd 501	Freed
GPC 160	02 Portfolio	MTW	12:00p-3:30p	3 Fredd 501	Freed



COURSE NUMBER	SECTITLE	DAY	TIME	CHS	CAMPUS	ROOM	INSTRUCTOR
HEALTH							
HED 199 01	Ecological App/Health & Fitness	TR	10:15a-12:15p	3	Martin	2217	Saylor
HED 221 01	Personal Health	MWF	10:15a-11:30a	3	Martin	2217	Saylor
HED 221 02	Personal Health	TR	10:15a-12:15p	3	Martin	1251	Murphy
HED 221 03	Personal Health	MWF	12:30p-1:45p	3	Martin	1251	Green
HED 231 01	First Aid	TR	8:00a-10:00a	3	Martin	1251	Holsonback
HED 221 50	Personal Health	TR	7:45p-9:45p	3	Martin	1251	Schollenburger

Second Split Term

HED 199	70	Ecological App/Health & Fitness	MTWR	12:30p-2:30p	3	Martin	2217	Saylor
<b>HEAVY EQUIPMENT</b>								
HEO 114	01	Bulldozer Operation	MT	8:00a-2:30p	6	Fredd	200 Bldg	Pugh
HEO 117	01	Heavy Equipment Transportation	W	8:00a-2:30p	3	Fredd	200 Bldg	Pugh
HEO 201	01	Introduction to Surveying	R	8:00a-2:30p	3	Fredd	200 Bldg	Pugh

HISTORY

HIS 101 01	Western Civilization I	MWF	10:15a-11:30	3 Martin 2255	Bussey	
HIS 102 01	Western Civilization II	TR	12:30p-2:30p	3 Martin 2455	Bussey	
HIS 201 50	U.S. History I	TR	5:30p-7:30p	3 Martin 2454	Staff	

First Split Term

HIS 101 60	Western Civilization I	MTWR	8:00a-10:00a	3 Martin 2454	Bussey	
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Second Split Term

HIS 102 70	Western Civilization II	MTWR	8:00a-10:00a	3 Martin 2454	Bussey	
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HOME ECONOMICS

HEC 140 01	Principles of Nutrition	TR	8:00a-10:00a	3 Martin 2217	Saylor	
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INDUSTRIAL ELECTRONICS

ILT 100 01	App. Elec Computations	MTWR	8:00a-9:00a	3 Martin 1212	Tucker	
ILT 117 01	Applied Boolean Algebra	MTWR	8:00a-9:00a	3 Martin 1207	Seales	
ILT 170 01	AC/DC Machinery & Controls	TBA	TBA	3 Martin 1211	Tucker	
ILT 172 01	Programmable Logic Controller	TBA	TBA	3 Martin 1211	Tucker	
ILT 100 90	Applied Elec Computations	TBA	TBA	3 Martin 1212	Tucker	
ILT 117 90	Applied Boolean Algebra	TBA	TBA	3 Martin 1207	Seales	
ILT 291 01	Co-op	TBA	TBA	3 Martin 1211	Tucker	
ILT 299 01	Adv Directive Studies	TBA	TBA	3 Martin 1207	Tucker	

First Split Term

ILT 138 60	DC Fundamentals (5/26/99 thru 6/29/99)	MTWRF	9:00a-10:30a	3 Martin 1212	Tucker	
ILT 139 60	DC Fundamentals Lab (5/26/99 thru 6/29/99)	MTWRF	10:30a-3:00p	3 Martin 1207	Tucker	

ILT 176 60	Solid State Devices (5/26/99 thru 6/29/99)	MTWRF	9:00a-10:30a	3 Martin 1212	Tucker	
ILT 177 60	Solid State Devices Lab (5/26/99 thru 6/29/99)	MTWRF	10:30a-3:00p	3 Martin 1209	Tucker	

ILT 123 69	Digital Electronics (5/26/99 thru 6/29/99)	TBA	TBA	3 Martin 1207	Seales	
ILT 124 69	Digital Electronics Lab (5/26/99 thru 6/29/99)	TBA	TBA	3 Martin 1207	Seales	

ILT 138 69	DC Fundamentals (5/26/99 thru 6/29/99)	TBA	TBA	3 Martin 1207	Seales	
ILT 139 69	AC Fundamentals Lab (5/26/99 thru 6/29/99)	TBA	TBA	3 Martin 1207	Seales	

ILT 176 69	Solid State Devices (5/26/99 thru 6/29/99)	TBA	TBA	3 Martin 1207	Seales	
ILT 177 69	Solid State Devices Lab (5/26/99 thru 6/29/99)	TBA	TBA	3 Martin 1207	Seales	

Second Split Term

ILT 119 70	Electronic Circuits (7/1/99 thru 8/5/99)	MTWRF	9:00a-10:30a	3 Martin 1212	Tucker	
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ILT 120 70	Electronic Circuits Lab (7/1/99 thru 8/5/99)	MTWRF	10:30a-3:00p	3 Martin 1209	Tucker	
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ILT 140 70	AC Fundamentals (7/1/99 thru 8/5/99)	MTWRF	9:00a-10:30a	3 Martin 1212	Tucker	
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ILT 141 70	AC Fundamentals Lab (7/1/99 thru 8/5/99)	MTWRF	10:30a-3:00p	3 Martin 1209	Tucker	
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ILT 119 79	Electronic Circuits (7/1/99 thru 8/5/99)	MTWRF	TBA	3 Martin 1207	Seales	
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ILT 120 79	Electronic Circuits Lab (7/1/99 thru 8/5/99)	MTWRF	TBA	3 Martin 1207	Seales	
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ILT 140 79	AC Fundamentals (7/1/99 thru 8/5/99)	TBA	TBA	3 Martin 1212	Seales	
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ILT 141 79	AC Fundamentals Lab (7/1/99 thru 8/5/99)	TBA	TBA	2 Martin 1212	Seales	
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ILT 205 79	Microprocessors (7/1/99 thru 8/5/99)	TBA	TBA	3 Martin 1212	Seales	
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ILT 206 79	Microprocessors Lab (7/1/99 thru 8/5/99)	TBA	TBA	3 Martin 1212	Seales	
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INTERDISCIPLINARY STUDIES

IDS 111 01	Practical Nursing Leadership	TBA	TBA	1 Martin TBA	Smith	
IDS 112 01	ADN Leadership	TBA	TBA	1 Martin TBA	Williams	

LANDSCAPE & TURF MANAGEMENT

LOM 131 01	Landscape Construction I	TR	10:00a-1:30p	3 Fredd 206	Crim	
LOM 183 01	Landscape Applications	TR	2:00p-5:30p	3 Fredd 206	Crim	
TRF 115 01	Soil Science & Mgt. for Turfgrass Prod.	MW	10:00a-1:30p	3 Fredd 206	Crim	
TRF 151 01	Golf Course Management	MW	2:00p-5:30p	3 Fredd 206	Crim	

MACHINE TOOL TECHNOLOGY

MTT 109 01	"Orien to Computer Assisted Manuf R=11:00a-2:30p, F=8:00a-11:00a"	RF		3 Martin 1301	Guy	
MTT 125 01	"Precision Grinding Machines MT=8:00a-2:30p, W=8:00a-11:00a"	MTW		6 Martin 1301	Guy	
MTT 131 01	"Introduction to Metrology W=11:00a-2:30p, R=8:00a-11:00a"	WR		3 Martin 1301	Guy	

COURSE NUMBER	SECTITLE	DAY	TIME	CHS	CAMPUS	ROOM	INSTRUCTOR
MASS COMMUNICATION							
MCM 113 01	Student Publications I	TBA	TBA	2	Martin	2319	Kenny
MCM 114 01	Student Publications II	TBA	TBA	2	Martin	2319	Kenny
MCM 115 01	Student Publications III	TBA	TBA	2	Martin	2319	Kenny
MCM 130 01	News Reporting	TR	10:15a-12:15p	3	Martin	2319	Kenny

MATH

Students will not be allowed to register for math classes without documentation showing they have satisfied prerequisites or have appropriate ASSET scores.

MTH 090 01	Basic Math (Lab TR 10:15-11:30a rm 2362)	MW	12:30p-1:45p	4 Martin 2265	Cochrane	
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MTH 090 02	Basic Math (Lab TR 12:30-1:45p rm 2362)	MW	12:30p-1:45p	4 Martin 2265	Cochrane	
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MTH 090 50	Basic Math	TR	5:10p-7:30p	4 Martin 2901	Staff	
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MTH 098 01	Elementary Algebra	MWF	8:00a-9:40a	4 Martin 2901	Cochrane	
WTH 098 02	Elementary Algebra	MWF	10:15a-11:55a	4 Martin 2901	Cantrell	

MTH 098 03	Elementary Algebra	MW	12:30p-3:00p	4 Martin 2901	Cantrell	
MTH 098 50	Elementary Algebra	TR	5:10p-7:30p	4 Martin 2901	Staff	

MTH 100 01	Intermediate College Algebra computer assisted instruction	TR	7:45a-9:45a	3 Fredd 401	Baggett	
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MTH 100 02	Intermediate College Algebra	MWF	8:30a-9:45a	3 Martin 2825	Gourdouze	
MTH 100 03	Intermediate College Algebra	MWF	10:15a-11:30a	3 Martin 2825	Gourdouze	

MTH 100 04	Intermediate College Algebra	MW	12:30p-2:30p	3 Martin 2825	Blount	
MTH 100 05	Intermediate College Algebra	TR	2:45p-4:45p	3 Martin 2825	Gourdouze	

MTH 100 50	Intermediate College Algebra	TR	5:30p-7:30p	3 Martin 2825	Staff	
MTH 101 01	Vocational Technical Mathematics	MW	12:30p-2:30p	3 Martin 2357	Staff	

MTH 112 01	Precalculus Algebra	MWF	8:30a-9:45a	3 Martin 2904	McCracken	
MTH 112 50	Precalculus Algebra	TR	5:30p-7:30p	3 Martin 2831	Gourdouze	

MTH 113 01	Precalculus Trigonometry	TR	12:30p-2:30p	3 Martin 2901	Blount	
MTH 116 01	Mathematical Applications computer assisted instruction	TR	12:30p-2:30p	3 Martin 2357	McCracken	

MTH 120 01	Calculus & Its Applications computer assisted instruction	F	8:00a-12:00p	3 Fredd 401	Baggett	
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MTH 125 01	Calculus I computer assisted instruction	TR	12:30p-3:00p	4 Martin 2363	Cantrell	
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First Split Term

MTH 100 60	Intermediate College Algebra	MTWR	8:00a-10:00a	3 Martin 2905	Blount	
MTH 100 61	Intermediate College Algebra	MTWR	10:15a-12:15p	3 Martin 2905	Staff	

MTH 110 60	Finite Mathematics	MTWR	2:45p-4:45p	3 Martin 2905	Staff	
MTH 112 60	Precalculus Algebra	MTWR	8:00a-10:00a	3 Martin 2906	Jones	

MTH 112 61	Precalculus Algebra	MTWR	10:15a-12:15p	3 Martin 2906	McCracken	
MTH 120 61	Calculus & Its Applications computer assisted instruction	MTWR	10:15a-12:15p	3 Martin 2363	Jones	

MTH 120 60	Calculus & Its Applications computer assisted instruction	MTWR	10:30a-12:30p	3 Fredd 401	Baggett	
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Second Split Term

MTH 100 71	Intermediate College Algebra	MTWR	10:15a-12:15p	3 Martin 2905	Staff	
MTH 110 70	Finite Mathematics	MTWR	2:45p-4:45p	3 Martin 2905	Staff	

MTH 112 70	Precalculus Algebra	MTWR	8:00a-10:00a	3 Martin 2906	Staff	
MTH 112 71	Precalculus Algebra	MTWR	10:15a-12:15p	3 Martin 2906	Jones	

MTH 120 70	Calculus & Its Applications computer assisted instruction	MTWR	10:30a-12:30p	3 Fredd 401	Baggett	
MTH 120 71	Calculus & Its Applications computer assisted instruction	MTWR	8:00a-10:00a	3 Martin 2363	Jones	

MUSIC

Applied instruction requires permission of instructor  
Applied instruction includes a weekly repertoire class as listed  
All applied students should meet at noon on the 1st class day in the choral room to be assigned a lesson time.

MUP 101 01	Applied Piano I	T	1pm Repertoire	1 Martin 132D	Coats	
MUP 101 02	Applied Piano I	T	1pm Repertoire	2 Martin	Coats	

MUP 102 01	Applied Piano II	T	1pm Repertoire	1 Martin	Coats	
MUP 102 02	Applied Piano II	T	1pn Repertoire	2 Martin	Coats	

MUP 111 01	Applied Voice I	R	1pm Repertoire	1 Martin	Blackshear	
MUP 111 02	Applied Voice I	R	1pm Repertoire	2 Martin	Blackshear	

MUP 112 01	Applied Voice II	R	1pm Repertoire	1 Martin	Blackshear	
MUP 112 02	Applied Voice II	R	1pm Repertoire	2 Martin	Blackshear	

MUP 201 01	Applied Piano III	T	1pm Repertoire	1 Martin	Coats	
MUP 201 02	Applied Piano III	T	1pm Repertoire	2 Martin	Coats	

MUP 202 01	Applied Piano IV	T	1pm Repertoire	1 Martin	Coats	
MUP 202 02	Applied Piano IV	T	1pm Repertoire	2 Martin	Coats	

MUP 211 01	Applied Voice III	R	1pm Repertoire	1 Martin	Blackshear	
MUP 211 02	Applied Voice III	R	1pm Repertoire	2 Martin	Blackshear	

MUP 212 01	Applied Voice IV	R	1pm Repertoire	1 Martin	Blackshear	
MUP 212 02	Applied Voice IV	R	1pm Repertoire	2 Martin	Blackshear	

MUS 101 01	Music Appreciation	TR	10:15a-12:15p	3 Martin 132S	Blackshear	
MUS 101 50	Music Appreciation	TR	5:30p-7:30p	3 Martin 132S	Blackshear	

NURSING

Practical Nursing

LPN 112 01	Basic Nursing Clinical/Lab	3	Martin	2118	Smith
	lab 5/26-6/23 M 8-3p/ clinical 6/28-7/28 MW 6:45-3p				



COURSE NUMBER	SECTITLE	DAY	TIME	CHS	CAMPUS	ROOM	INSTRUCTOR
LPN 171	32 Applied Clinical Concepts	MW	7:00a-3:00p	4	Hospital		Bowden
LPN 114	50 Dosage Calculation	R	6:00p-8:30p	1	Martin	2154	Benderson
LPN 115	50 Nutrition & Diet Therapy	W	6:00p-8:30p	2	Martin	2154	Tucker
LPN 117	50 Mental Health & Geriatrics	M	6:00p-9:45p	2	Martin	2357	Snow
<b>Nursing Assistant</b>							
NAS 111	01 Fund of Long-term Care	M	8:00a-10:40a	3	Martin	2156	Frizzell
student must also enroll in either NAS 111 31 or 32							
NAS 111	31 Fund of Long-term Care	TR	8:00a-2:00p	2	Martin	2118	Frizzell
lab 6/2-6/29							
NAS 111	32 Fund of Long-term Care	TR	8:00a-2:00p	2	Martin	2118	Staff
lab 6/2-6/29							
NAS 112	01 Fund of Long-term Care Clinical	TR	7:00a-3:00p	2	Nursing Home		Frizzell
7/6-8/3							
NAS 112	02 Fund of Long-term Care Clinical	TR	7:00a-3:00p	2	Nursing Home		Staff
7/6-8/3							
NAS 115	01 CPR & First Aid	W	8:00a-9:30a	1	Martin	2156	Minor
NAS 115	60 CPR & First Aid first split term	F	8:00a-9:40a	1	Martin	2118	Staff
<b>ADN Program</b>							
NUR 202	01 Specialized Area of Study/ IV Therapy	R	8:00a-11:00a	2	Martin	2118	Williams
NUR 202	02 Specialized Area of Study/ IV Therapy	R	1:00p-4:00p	2	Martin	2118	Robinson
NUR 202	03 Specialized Area of Study/ IV Therapy	R	8:00a-11:00a	2	Martin	2118	Robinson
NUR 202	04 Specialized Area of Study/ IV Therapy	R	1:00p-4:00p	2	Martin	2118	Williams
NUR 202	05 Specialized Area of Study/ IV Therapy	F	8:00a-11:00a	2	Martin	2118	Robinson
NUR 202	06 Specialized Area of Study/ IV Therapy	F	8:00a-11:00a	2	Martin	2118	Williams
NUR 202	07 Specialized Area of Study/ Death, Dying, & Bereavement	MW	12:15p-1:45p	2	Martin	2154	Williams
Students student must also enroll in either NUR 183 81, 82, 83, or 84							
NUR 211	01 Nursing Concepts for Mobility	MW	8:00a-10:00a	4	Martin	2153	Horton
NUR 211	81 Concepts Lab	T	8:00a-12:00n	1	Martin	2118	Williams
NUR 211	82 Concepts Lab	T	1:00p-5:00p	1	Martin	2118	Williams
NUR 211	83 Concepts Lab	T	8:00a-12:00n	1	Martin	2118	Horton
NUR 211	84 Concepts Lab	T	1:00p-5:00p	1	Martin	2118	Horton
NUR 131	01 Health Assessment	M	11:00a-3:00p	1	Martin	2118	Williams
NUR 131	02 Health Assessment	M	11:00a-3:00p	1	Martin	2118	Horton
NUR 131	03 Health Assessment	W	11:00a-3:00p	1	Martin	2118	Williams
NUR 131	04 Health Assessment	W	11:00a-3:00p	1	Martin	2118	Staff
NUR 241	01 Basic Pharmacology	R	12:15p-2:15p	1	Martin	2156	Horton
NUR 242	01 Advanced Pharmacology	R	8:00a-11:30a	2	Martin	2156	Horton
NUR 202	50 Specialized Area of Study/ Death, Dying, & Bereavement	TR	5:30p-7:00p	2	Martin	2154	Williams
<b>OFFICE ADMINISTRATION</b>							
OAD 101	01 Beginning Keyboarding	MW	8:00a-10:00a	3	Martin	2261	Lewis
OAD 101	02 Beginning Keyboarding	TR	10:15a-12:15p	3	Martin	2261	Lewis
OAD 101	03 Beginning Keyboarding	MW	12:30p-2:30p	3	Martin	2261	Hammons
OAD 101	04 Beginning Keyboarding	TR	3:00p-5:00p	3	Martin	2261	Staff
OAD 101	05 Beginning Keyboarding	F	8:00a-11:00a	3	Martin	2261	Staff
OAD 101	50 Beginning Keyboarding	MW	5:30p-7:30p	3	Martin	2261	Hammons
OAD 102	01 Speed & Accuracy /Cortez Peters	TR	12:30p-2:30p	3	Martin	2260	Black
OAD 103	01 Intermediate Keyboarding	MW	10:15a-12:15p	3	Martin	2261	Strong
OAD 103	02 Intermediate Keyboarding	TR	12:30p-2:30p	3	Martin	2261	Strong
OAD 104	01 Advanced Keyboarding	TR	8:00a-10:00a	3	Martin	2261	Strong
OAD 125	01 Word Process./Corel Suite WordPerfect	MW	8:00a-10:00a	3	Martin	2262	Black
OAD 126	01 Adv. Word Process./Corel Suite WordPerfect	MW	10:15a-12:15p	3	Martin	2262	Black
OAD 130	01 Electronic Calculations	TR	8:00a-10:00a	3	Martin	2257	Hammons
OAD 135	01 Sec. Accounting I	TR	10:15a-12:15p	3	Martin	2257	Hammons
OAD 200	01 Machine Transcription	TR	12:30p-2:30p	3	Martin	2260	Black
OAD 202	01 Legal Machine Trans.	TR	12:30p-2:30p	3	Martin	2260	Black
OAD 212	01 Medical Transcription	TR	12:30p-2:30p	3	Martin	2260	Black
OAD 213	01 Advanced Medical Transcription	TR	12:30p-2:30p	3	Martin	2260	Black
OAD 230	01 Electronic Publishing/Pagemaker	F	8:00a-11:00a	3	Martin	2262	Staff
OAD 231	01 Office Applications /Microsoft Word	MW	3:00p-5:00p	3	Martin	2262	Strong
OAD 231	50 Office Applications /Microsoft Word	MW	5:30p-7:30p	3	Martin	2262	Staff
OAD 242	01 Office Internship	MW	12:30p-3:30p	3	Martin	2262	Staff
OAD 243	01 Spreadsheet Appl. Excel/PowerPoint/Access	TR	3:00p-5:00p	3	Martin	2262	Lewis
<b>ORIENTATION</b>							
ORT 100	02 Introduction to College	M	11:00a-11:50a	1	Fredd	115	Merriweather
ORT 100	03 Introduction to College	T	3:00p-3:50p	1	Martin	2255	Kempster
<b>PARGLEGAL</b>							
PRL 192	50 Selected Topics in Paralegal	W	5:30p-7:30p	3	Martin	2361	Staff
Introduction to Computers for Paralegal							
<b>PHILOSOPHY</b>							
PHL 206	01 Ethics & Society	F	12:30p-4:30p	3	Martin	2215	Staff
PHL 206	50 Ethics & Society	R	5:30p-9:30p	3	Martin	2215	Staff
<b>PHYSICAL EDUCATION</b>							
PED 103	01 Beginning Weight Training	MWF	10:15a-11:30a	2	Martin	1263	Longshore
PED 103	02 Beginning Weight Training	MWF	10:15a-10:55a	1	Martin	1263	Longshore
PED 103	03 Beginning Weight Training	TR	10:00a-12:00p	2	Martin	1263	Green
PED 103	04 Beginning Weight Training	TR	10:00a-11:00a	1	Martin	1263	Green
PED 103	05 Beginning Weight Training	TR	12:30p-2:30p	2	Martin	1263	Gant
PED 103	06 Beginning Weight Training	TR	12:30p-1:30p	1	Martin	1263	Gant
PED 104	01 Intermediate Weight Training	MWF	10:15a-11:30a	2	Martin	1263	Longshore
PED 104	02 Intermediate Weight Training	MWF	10:15a-10:55a	1	Martin	1263	Longshore
PED 104	03 Intermediate Weight Training	TR	10:00a-12:00p	2	Martin	1263	Green
PED 104	04 Intermediate Weight Training	TR	10:00a-11:00a	1	Martin	1263	Green
PED 104	05 Intermediate Weight Training	TR	12:30p-2:30p	2	Martin	1263	Gant
PED 104	06 Intermediate Weight Training	TR	12:30p-1:30p	1	Martin	1263	Gant
PED 107	01 Aerobic Dance (Beginning)	MWF	10:15a-11:30a	2	Martin	1262	Underwood
PED 107	02 Aerobic Dance (Beginning)	MWF	10:15a-10:55a	1	Martin	1262	Underwood
PED 107	03 Aerobic Dance (Beginning)	TR	10:00a-12:00n	2	Martin	1262	Longshore
PED 107	04 Aerobic Dance (Beginning)	TR	10:00a-11:00a	1	Martin	1262	Longshore
PED 108	01 Aerobics Dance (Intermediate)	TR	12:30p-2:30p	2	Martin	1262	Randolph
(personal fitness)							
PED 108	02 Aerobics Dance (Intermediate)	TR	12:30p-1:30p	1	Martin	1262	Randolph
personal fitness							
PED 118	01 Beginning General Conditioning	MWF	10:15a-11:30p	2	Martin	1261	Potts
PED 118	02 Beginning General Conditioning	MWF	10:15a-10:55a	1	Martin	1261	Potts
PED 119	01 Intermediate General Conditioning	TR	10:00a-12:15a	2	Martin	1261	Potts
PED 119	02 Intermediate General Conditioning	TR	10:00a-11:15a	1	Martin	1261	Potts
PED 119	03 Intermediate General Conditioning	TR	12:00n-2:30p	2	Martin	1261	Green
PED 119	04 Intermediate General Conditioning	TR	12:00n-1:30p	1	Martin	1261	Green
PED 119	05 Intermediate General Conditioning	TR	2:45p-4:45p	2	Martin	1261	Collins
PED 119	06 Intermediate General Conditioning	TR	2:45p-3:45p	1	Martin	1261	Collins
PED 123	01 Beginning Golf	MW	8:00a-9:15a	1	VA		Collins

COURSE NUMBER	SEC	TITLE	DAY	TIME	CHS	CAMPUS	ROOM	INSTRUCTOR
PED 124	01	Intermediate Golf	MW	8:00a-9:15a	1	VA		Collins
PED 157	01	Beginning Fencing	MW	11:00a-12:15p	1	Martin	Gym	Bizzoco
PED 223	01	Methods Exercise/Wellness Inst	MW	2:30p-3:45p	3	Martin	1251	Green
PED 295	01	Practicum In Phy Education	TR	12:30p-1:45p	2	Martin	1262	Murphy
PED 295	02	Practicum In Phy Education (wellness instructor)	TR	12:30p-2:30p	2	Martin	1262	Murphy
PED 101	50	Slimnastics I	MW	5:30p-7:30p	2	Martin	1262	Murphy
PED 101	51	Slimnastics I	MW	5:30p-6:30p	1	Martin	1262	Murphy
PED 102	50	Slimnastics II	TR	5:30p-7:30p	2	Martin	1262	Murphy
PED 102	51	Slimnastics II	TR	5:30p-6:30p	1	Martin	1262	Murphy
PED 103	50	Beginning Weight Training	TR	5:30p-7:30p	2	Martin	1263	Collins
PED 103	51	Beginning Weight Training	TR	5:30p-6:30p	1	Martin	1263	Collins
PED 104	50	Intermediate Weight Training	TR	5:30p-7:30p	2	Martin	1263	Collins
PED 107	50	Aerobics Dance (Beginning)	MW	7:30p-9:00p	2	Martin	1262	Staff
PED 107	51	Aerobics Dance (Beginning)	MW	7:30p-8:30p	1	Martin	1262	Staff
PED 118	50	Beginning General Conditioning	MW	5:30p-7:30p	2	Martin	1261	Robertson
PED 118	51	Beginning General Conditioning	MW	5:30p-6:30p	1	Martin	1261	Robertson
PED 119	50	Intermediate General Conditioning	TR	5:30p-7:30p	2	Martin	1261	Livingston
PED 119	51	Intermediate General Conditioning	TR	5:30p-6:30p	1	Martin	1261	Livingston
POLITICAL SCIENCE								
POL 211	01	American National Government	TR	10:15a-12:15p	3	Martin	2214	Staff
PLUMBING								
PLB 111	50	Introduction to Plumbing/residential	MTR	5:00p-6:00p	3	Fredd	602	Staff
PLB 112	50	Plumbing Applications/residential	MTR	6:00p-9:00p	3	Fredd	602	Staff
PSYCHOLOGY								
PSY 108	01	Stress Management	MW	4:00p-5:15p	2	Martin	1251	Davis
PSY 200	01	General Psychology	MWF	8:30a-9:45a	3	Martin	2215	Staff
PSY 200	02	General Psychology	TR	10:15a-12:15p	3	Martin	2215	Staff
PSY 210	01	Human Growth & Development	TR	12:30p-2:30p	3	Martin	2215	Staff
PSY 200	50	General Psychology	TR	5:30p-7:30p	3	Martin	2215	Staff
Second Split Term								
PSY 200	70	General Psychology	MTWR	10:15a-12:15p	3	Martin	2254	Jarrell
READING								
RDG 084	01	Developmental Reading II	MWF	8:00a-9:40a	4	Martin	2455	Bennett
RDG 085	01	Developmental Reading III	MWF	8:00a-9:40a	4	Martin	VPLC	Turner
RDG 114	01	Critical Reading for College	TR	10:15p-12:15p	3	Martin	VPLC	Turner
REAL ESTATE								
RLS 100	50	Real Estate	M	5:30p-9:35p	4	Martin	2215	Turner
RECREATION								
REC 231	01	Health Club & Wellness Management	TR	12:30p-2:30p	3	Martin	1260	Green
REC 232	01	Health & Fitness Manag Intership wellness internship	TR	3:00p-4:15p	3	Martin	1262	Murphy
RESPIRATORY THERAPY								
RPT 231	01	Pathology II	MWF	8:30a-9:30a	3	Fredd	114	Spruell
RPT 232	01	Diagnostic Procedures	MWF	10:30a-11:30a	2	Fredd	114	Spruell
RPT 233	01	Special Procedures for the RCP	MWF	9:30a-10:30a	2	Fredd	114	Rainey
RPT 241	01	Rehabilitation & Home Care	MWF	1:00p-2:00p	2	Fredd	114	Spruell
RPT 242	01	Perinatal/Pedatric RC lab T 9-12p & 1-4p	MWF	2:00p-3:00p	3	Fredd	114	Rainey
SOCIOLOGY								
SOC 200	01	Introduction to Sociology	MWF	8:30a-9:45a	3	Martin	2253	Hill
SOC 200	02	Introduction to Sociology	TR	12:30p-2:30p	3	Martin	2214	Hill
SPEECH								
SPH 107	01	Fundamentals of Public Speaking	MWF	10:15a-11:30a	3	Martin	2833	Staff
SPH 107	02	Fundamentals of Public Speaking	TR	10:15a-12:15p	3	Martin	2833	Staff
SPH 116	01	Intro/Interpersonal Communications	TR	8:00a-10:00a	3	Martin	2834	Jolly
SPH 107	50	Fundamentals of Public Speaking	MW	5:30p-7:30p	3	Martin	2833	Staff
SPH 116	50	Intro/Interpersonal Communications	MW	7:45p-9:45p	3	Martin	2833	Staff
First Split Term								
SPH 107	60	Fundamentals of Public Speaking	MTWR	8:00a-10:00a	3	Martin	2833	Staff
Second Split Term								
SPH 107	70	Fundamentals of Public Speaking	MTWR	8:00a-10:00a	3	Martin	2833	Staff
THEATRE								
THR 113	01	Theatre Workshop I 1st class meets 1p 5/26/Bean-Brown Theatre			1	Martin		Staff
THR 114	01	Theatre Workshop II 1st class meets 1p 5/26/Bean-Brown Theatre			1	Martin		Staff
THR 213	01	Theatre Workshop IV 1st class meets 1p 5/26 / Bean-Brown Theatre			2	Martin		Staff
THR 214	01	Theatre Workshop V 1st class meets 1p 5/26/Bean-Brown Theatre			2	Martin		Staff
THR 296	01	Directed Studies in Theatre 1st class meets 1p 5/26/Bean-Brown Theatre			3	Martin		Staff
First Split Term								
THR 113	60	Theatre Workshop I 1st class meets 1p 5/26 / Bean-Brown Theatre			1	Martin		Staff
THR 114	60	Theatre Workshop II 1st class meets 1p 5/26 / Bean-Brown Theatre			1	Martin		Staff
THR 120	60	Theatre Appreciation	MTWR	10:15a-12:15p	3	Martin	2455	Carr
THR 213	60	Theatre Workshop IV 1st class meets 1p 5/26/Bean-Brown Theatre			2	Martin		Staff
THR 214	60	Theatre Workshop V 1st class meets 1p 5/26/Bean-Brown Theatre			2	Martin		Staff
THR 296	60	Theatre Workshop IV 1st class meets 1p 5/26/Bean-Brown Theatre			2	Martin		Staff
Second Split Term								
THR 113	70	Theatre Workshop I 1st class meets 1p 7/6 /Bean-Brown Theatre			1	Martin		Staff
THR 114	70	Theatre Workshop II 1st class meets 1p 7/6 /Bean-Brown Theatre			1	Martin		Staff
THR 120	70	Theatre Appreciation	MTWR	10:15a-12:15p	3	Martin	2455	Staff
THR 213	70	Theatre Workshop IV 1st class meets 1p 7/6 /Bean-Brown Theatre			2	Martin		Staff
THR 296	70	Directed Studies in Theatre 1st class meets 1p 7/6 /Bean-Brown Theatre			3	Martin		Staff
TRUCK DRIVING								
TRK 111	01	Basic Vehicle Operation	MTWRF	8:00a-10:15a	4	Martin	DTW	Warren
TRK 112	01	Safe Operating Practices	MTWRF	8:00a-10:15a	3	Martin	DTW	Warren
TRK 113	01	Non-Vehicle Activities	MTWRF	10:25a-12:15p	2	Martin	DTW	Warren
TRK 114	01	Vehicle Maintenance	MTWRF	10:25a-12:15p	2	Martin	DTW	Warren
TRK 116	01	Proficiency Development	MTWR	12:30p-1:45p	1	Martin	DTW	Warren
WELDING								
WDT 101	01	Oxy Cutting/Basic Arc Welding	MTWRF	8:00a-11:00a	6	Martin	DTW	Blackwell
WDT 102	01	Advanced Arc Welding	MTWRF	8:00a-11:00a	6	Martin	DTW	Blackwell
WDT 103	01	GMAW/FCAW/PAC	MTWR	11:30a-3:15p	6	Martin	DTW	Blackwell
WDT 104	01	Basic Gas Tungsten Arc	MTWR	11:30a-3:15p	6	Martin	DTW	Blackwell
WDT 105	01	Pipe Layout/Fitting (SMAW)	MTWR	11:30a-3:15p	6	Martin	DTW	Blackwell
WDT 106	01	Pipe Welding (SMAW)	MTWRF	8:00a-11:00a	6	Martin	DTW	Blackwell
WDT 107	01	Industrial Applications	MTWR	11:30a-3:15p	6	Martin	DTW	Blackwell
WDT 113	50	Blueprint Reading	MTW	5:30p-7:00p	3	Martin	DTW	Staff
WDT 224	50	Welding Terminology	MTW	7:00p-8:30p	3	Martin	DTW	Staff



# FALL SEMESTER 1999

## HOW TO REGISTER FALL 1999

There will be several opportunities to register for classes for the Fall.

### 1. TELEPHONE REGISTRATION

**CALL - (205) 391-2900**

**Note:** There will only be 5 telephone lines available. It may be difficult to phone in on the first day. Advising **will not** be available during your phone call. The operator will require your social security number, and the following information concerning the class or classes you wish to take: department symbol, course number, section number, (ENG 101 - 01, for example).

#### Dates and times for telephone registration

July 26	12 - 6 p.m.	July 27	3 - 6 p.m.
July 28	3 - 6 p.m.	July 29	3 - 6 p.m.

Telephone registration is for current, former, transient and transfer students. To phone register, a transient/transfer student must have an application for admission on file by **July 21, 1999**. A transient student is one who attends another college or university and is simply taking courses at Shelton State. A transfer student is one who has attended another college or university in the past but is now transferring credits to Shelton State Community College.

**TRANSIENT STUDENTS ARE NOT ELIGIBLE FOR FINANCIAL AID!!**  
**AFTER YOU REGISTER, YOU MAY PAY ON ANY BUSINESS DAY BETWEEN 8:00 A.M. AND 4:00 P.M.**

#### TUITION MUST BE PAID BY 4 P.M. ON JULY 30!!!

Tuition may be paid by cash, check, VISA or MasterCard. THERE ARE NO DEFERMENTS. SCHEDULES OF STUDENTS NOT PAYING THEIR TUITION ON OR BEFORE JULY 30 WILL BE REMOVED FROM THE REGISTRATION DATABASE.

**FIRST DAY OF CLASS IS AUGUST 23!!**

### Steps for Telephone Registration

1. A transfer or transient student who has never attended Shelton State Community College must submit an application for admission by **July 21**. Applications are available in the Admissions Office on the Martin Campus and the Fredd Campus.

2. A current or returning student need not submit an application for admission if he or she has attended classes at Shelton any semester since 1989. Otherwise, the student should update an application by **July 21**.

3. The student should determine the courses(s) he or she needs to take by consulting the curriculum in the catalog and the time preferred to take the courses(s) by consulting the Fall 1999 Shelton State Class Schedule.

4. Once the courses(s) the student wishes to take and the time he or she wishes to take them have been determined, the student should call **(205) 391-2900** during the dates and times listed and give the operator his or her Social Security Number and the course(s) he or she wishes to take. If a course happens to be closed or canceled, the operator will provide alternative selections if possible.

5. If the student wishes to make a schedule change after registration has been completed, he or she may do so within the times listed for telephone registration. A drop/add fee of \$1.00 will be charged for each transaction.

6. Once the student has registered by telephone, tuition may be paid on any business day between 8 a.m. and 4 p.m. on or before **July 30** in the Business Office on the Martin campus. If the student wishes to pay by Visa or MasterCard, he/she may call **(205) 391-2335** or **(205) 391-2991** between 8 a.m. and 4 p.m. before **July 30**. If the student is receiving financial aid or a scholarship, he or she must report to the Financial Aid Office to clear his or her account before reporting to the cashier's office. Shelton State does not bill for tuition. If complete tuition payment is not made by July 30, the student's schedule will be removed from the registration database.

7. Classes begin **August 23, 1999**. Students may pick up a parking decal in the Security Office on the Martin Campus during the first week of class.

### 2. OPEN REGISTRATION August 2-13

Students who know what they want to take and who are prepared to pay that day may register for the Fall Semester in the Admissions Office August 2-13 between 9 a.m. and 4 p.m., Monday - Friday.

### 3. REGISTRATION August 18 and 19 West Entrance - Martin Campus

August 18 - 12 noon - 6 p.m.

August 19 - 10 a.m. - 1 p.m.

**NOTE: TIME ASSIGNMENT CARDS WILL BE ISSUED BEGINNING AT 7:30 A.M. ON EACH DAY OF REGISTRATION AT THE WEST ENTRANCE TO THE BUILDING**

All current and returning students should obtain a free student copy of their transcripts in the Admissions and Records Office in the atrium of the Martin campus prior to registration. Students registering on August 18 or 19 should bring a student copy of their transcripts with them for advising purposes. Transfer and transient students should also bring student copies of all previous college work to registration for advising purposes.

All students who are planning to attend Shelton State Community College during the Fall Semester must have an application on file by **August 16, 1999**. After this date, students should plan on bringing their applications with them when they register.

**CLASSES BEGIN AUGUST 23.**

**IT IS VITAL THAT YOU ATTEND THE FIRST DAY OF CLASS TO DETERMINE IF YOU ARE IN THE CORRECT CLASS AND TO MAKE SURE THE CLASS IS NOT CANCELED.**

**Payment must be made at the time of registration.**

Tuition may be paid by cash, check, VISA or MasterCard. THERE ARE NO DEFERMENTS. SCHEDULES OF STUDENTS NOT PAYING THEIR TUITION ON THE DAY OF REGISTRATION WILL BE REMOVED FROM THE REGISTRATION DATABASE.

### 4. DROP/ADD AND LATE REGISTRATION Atrium - Main Campus

August 20	10 a.m. - 1 p.m. (No classes meet on this day)
August 23	10 a.m. - 1 p.m. and 4:30 - 6 p.m.
August 24	10 a.m. - 1 p.m. and 4:30 - 6 p.m.
August 25	11 a.m. - 1 p.m.
August 26	11 a.m. - 1 p.m.

**PLEASE REPORT TO DROP/ADD AT THE ABOVE TIMES IF YOUR CLASS IS CANCELED.**

After August 26, you may drop classes but you may not add; this includes changing the time of the same class, changing from audit to credit or credit to audit. There will be no registration for full-term classes after August 26.

**There will be a \$25.00 late fee charged for persons registering during late registration.**

### 5. FIRST SPLIT-TERM REGISTRATION August 18-19

August 18 - 12 noon - 6 p.m.

August 19 - 10 a.m. - 1 p.m.

**CLASSES BEGIN AUGUST 23.**

Drop/Add and Late Registration

August 20 - 10 a.m. - 1 p.m. (No classes)

August 23 - 10 a.m. - 1 p.m. and 4:30 - 6 p.m.

August 24 - 10 a.m. - 1 p.m. and 4:30 - 6 p.m.

### 6. SECOND SPLIT-TERM REGISTRATION October 14 9 a.m. - 4 p.m.

October 14 is the official registration day; however, registration may be completed any business day, 9 a.m. to 4 p.m., between August 30 and October 14 for second split-term courses.

**SECOND SPLIT-TERM CLASSES BEGIN OCTOBER 15.**

Drop/Add and Late Registration

October 15 - 9 a.m. - 4 p.m.

October 18 - 9 a.m. - 4 p.m.

**TUITION MUST BE PAID AT THE TIME OF REGISTRATION.**



# FALL 1999 CALENDAR OF EVENTS

Telephone Registration .....	July 26 - July 29
Payment due for Telephone Registration .....	July 30
Open Registration .....	August 2 - August 13
Local Professional Development Day (no registration these days) .....	August 16, 17
Registration .....	August 18, 19
Duty Day (no classes) .....	August 20
Late Registration / Drop Add .....	August 20, 23, 24, 25, 26
First Day of Class .....	August 23
Labor Day (school closed) .....	September 6
Last Day to Drop a Class Without Grade Assignment .....	October 4
Veterans' Day (school closed) .....	November 11
Local Professional Development Day (no classes) .....	November 24
Thanksgiving Day Holiday (school closed) .....	November 25, 26
Last Day of Class .....	December 10
Finals .....	December 13, 14, 15, 16, 17

## Fall Split Terms

### First Split-Term

Registration .....	August 18, 19
First Day of Class .....	August 23
Late Registration - Drop/Add .....	August 24
Labor Day .....	September 6
Last Day to Drop a Class Without Grade Assignment .....	September 13
Last Day of Class .....	October 11
Finals .....	October 13

### Second Split-Term

Registration .....	October 14
First day of Class .....	October 15
Late Registration - Drop/Add .....	October 18
Last Day to Drop Without Grade Assignment .....	November 4
Local Professional Development (no classes) .....	November 24
Thanksgiving Holidays .....	November 25, 26
Last Day of Class .....	December 10
Finals .....	December 13

# KEY

<b>BarDept</b> .....Barbering Department	<b>R</b> .....Thursday Only
<b>CosDept</b> ...Cosmetology Department	<b>T</b> .....Tuesday Only
<b>DTW</b> .....	<b>TBA</b> .....To Be Announced
Diesel, Truck Driving, Welding Bldg	<b>TR</b> .....Tuesday, Thursday
<b>F</b> .....Friday Only	<b>UA</b> .....University of Alabama
<b>M</b> .....Monday Only	<b>VA</b> .....Veterans Hospital
<b>MW</b> .....Monday, Wednesday	<b>VPLC</b> ..Victor Poole Learning Center
<b>MWF</b> ....Monday, Wednesday, Friday	<b>W</b> .....Wednesday Only

# FALL 1999 SEMESTER REFUND SCHEDULE AND POLICY

## DROPPING CLASSES

Students will receive a 100% refund for classes dropped during the drop/add period if they still have a class or classes remaining for the same term. After the drop/add period no refund will be given except for total withdrawal.

## DROP/ ADD DATES

Full term	Aug 20, 1999 to Aug 26, 1999
First split	Aug 20, 1999 to Aug 24, 1999
Second split	Oct 14, 1999 to Oct 18, 1999

## WITHDRAWAL FROM SCHOOL

**In order to receive a 100% refund for total withdrawal from school, students must withdraw:**

- Before Aug 23, 1999 for full term classes
- Before Aug 23, 1999 for first split term classes
- Before Oct 15, 1999 for second split term classes.

### FULL TERM starts Aug. 23, 1999 and ends Dec. 10, 1999

On or before Aug. 20, 1999 .....	100%
Aug. 23 - Aug. 27, 1999 .....	75%
Aug. 30 - Sept. 3, 1999 .....	50%
Sept. 7 - Sept. 13, 1999 .....	25%
After Sept. 13, 1999 .....	NO REFUND

### FIRST SPLIT-TERM starts Aug. 23, 1999 and ends Oct. 11, 1999

On or before Aug. 20, 1999 .....	100%
Aug. 23 - Aug. 25, 1999 .....	75%
Aug. 26 - Aug. 30, 1999 .....	50%
Aug. 31 - Sept. 2, 1999 .....	25%
After Sept. 2, 1999 .....	NO REFUND

### SECOND SPLIT-TERM starts Oct. 15, 1999 and ends Dec. 10, 1999

On or before Oct. 14, 1999 .....	100%
Oct. 15 - Oct. 19, 1999 .....	75%
Oct. 20 - Oct. 22, 1999 .....	50%
Oct. 25 - Oct. 27, 1999 .....	25%
After Oct. 27, 1999 .....	NO REFUND

**\*NOTE SHELTON STATE DOES NOT GIVE CASH REFUNDS.** Refund checks are mailed from the Business Office. Students requesting refunds for complete withdrawals on or after the first scheduled day listed on the college calender for that term will be charged a 5% administrative fee. In order for refunds to be processed, students must go through the Admissions Office to complete a drop slip. Student must then take the drop slip to the Cashier's office and complete a refund request. **There is a \$1.00 charge for dropping a class or classes unless the class is canceled or the student withdraws from school. This fee must be paid at the time the refund is requested.**

**PREREQUISITES:** Before you enroll in a course, you must satisfy all prerequisites (including ASSET scores) for that course. If you enroll in a course where you have not fulfilled all prerequisites, you may not receive credit for that course.